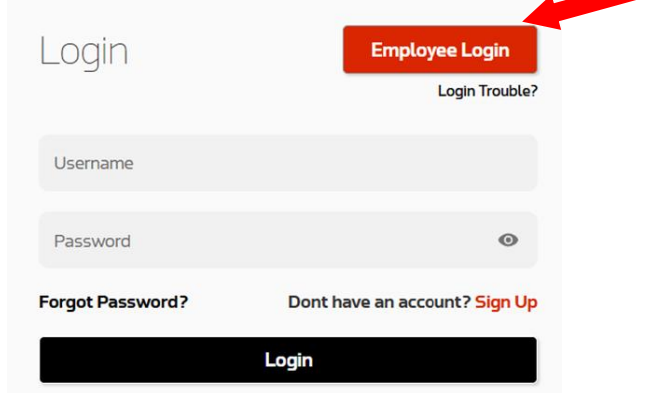


Dear WWID Users Please Read:

Login Process change for WWID Users Only:

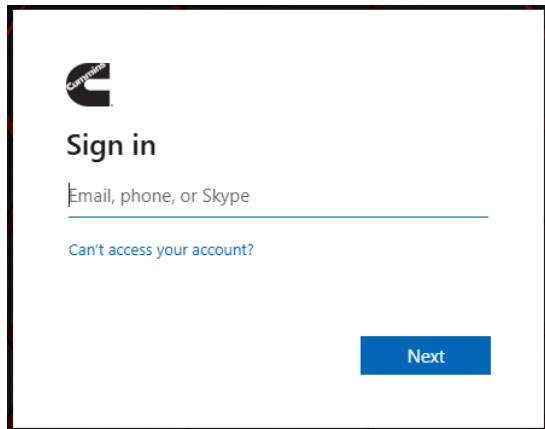
All WWID users - please **Do Not Enter** your username and password in the fields on the initial screen shown. Instead, select the "Employee Login" link ([Image 1](#)) on the login page.

Image 1 - Employee Link:



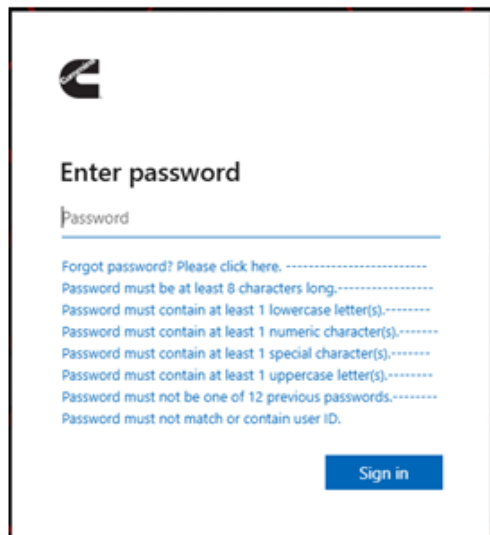
The screenshot shows the Cummins login interface. At the top left is the word "Login". To the right is a red button labeled "Employee Login", which is highlighted by a red arrow. Below the button is a link for "Login Trouble?". The main form contains two input fields: "Username" and "Password" (with a toggle eye icon). At the bottom left are links for "Forgot Password?" and "Dont have an account? Sign Up". A large black button labeled "Login" is at the bottom center.

Once the Cummins Employee Login Screen (below) appears, enter your Username as WWID@cummins.com then click "Next".



The screenshot shows the "Sign in" screen. It features the Cummins logo at the top left. Below it is the heading "Sign in" and a text input field labeled "Email, phone, or Skype". A link "Can't access your account?" is positioned below the input field. A blue button labeled "Next" is located at the bottom right.

You will then be taken to an Enter Password screen. Enter your Password and then click on "Sign in."



The screenshot shows the "Enter password" screen. It features the Cummins logo at the top left. Below it is the heading "Enter password" and a text input field labeled "Password". A list of password requirements is displayed below the input field, including: "Forgot password? Please click here.", "Password must be at least 8 characters long.", "Password must contain at least 1 lowercase letter(s).", "Password must contain at least 1 numeric character(s).", "Password must contain at least 1 special character(s).", "Password must contain at least 1 uppercase letter(s).", "Password must not be one of 12 previous passwords.", and "Password must not match or contain user ID.". A blue button labeled "Sign in" is located at the bottom right.

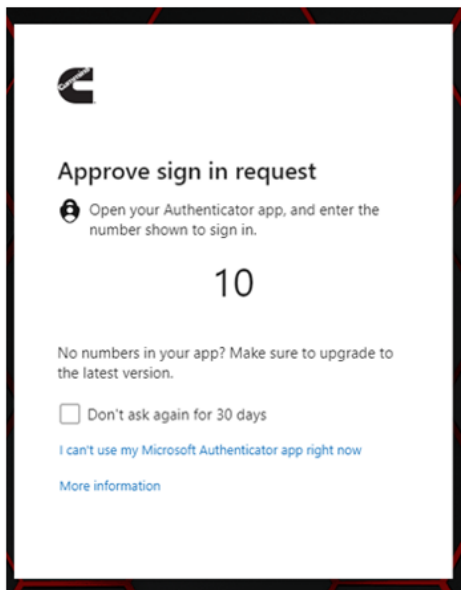
This will then take you one of two different MFA (Multi-factor authentication) screens.

Either, you will see the screen below, where it asks you to enter a code that was sent in a text message to your phone. **Simply enter the code that was sent to your phone.**



-OR-

You will see the screen below, where a code is displayed, and an Authorization message is sent to you phone asking you to enter the code shown. **Just enter the code from this screen into the message on your phone.**



If you do not have MFA setup or if you are having any issues with MFA, please visit the link below:

<https://cummins365.sharepoint.com/sites/CS16668/Shared%20Documents/Mobile/Microsoft%20MFA%20User%20Guide.pdf>